Humanities Initiatives at Community Colleges Sample Budget

See Budget Instructions (PDF)

Applicant Institution:

Project Director:

Project Grant Period: 9/1/2016 - 8/31/2019

,	Computational Details/Notes	(notes)	Year 1	(notes)	Year 2	(notes)	Year 3	Project Total
			9/1/2016 - 8/31/2017		9/1/2017 - 8/31/2018		9/1/2018 - 8/31/2019	
1. Salaries & Wages								
Project Director	Academic year salary: \$50,000/year	10%	\$5,000	10%	\$5,000	10%	\$5,000	\$15,000
Secretary	Calendar year salary: \$26,000	10%	\$2,600	10%	\$2,600	10%	\$2,600	\$7,800
Faculty Participation Stipends	\$150/day x 10 faculty x 20 days	15 days	\$22,500	3 days	\$4,500	2 days	\$3,000	\$30,000
2. Fringe Benefits								
Project Director	26% of funded portion of salary		\$1,300		\$1,300		\$1,300	\$3,900
Secretary	26% of funded portion of salary		\$676		\$676		\$676	\$2,028
3. Consultant Fees								
Professor Smith	\$750/day	3 days	\$2,250					\$2,250
Professor Jones	\$500/day			2 days	\$1,000			\$1,000
Professor Ramirez	\$500/day	3 days	\$1,500					\$1,500
Professor Lee	\$750/day					2 days	\$1,500	\$1,500
4. Travel								

	City to Washington DC for project directors' meeting (2 days@\$200/day airfare \$800/ hotel \$400)				\$1,600
Project Director		\$1,600			
Professor Smith	City to City (3 days@\$50/day airfare \$600/ hotel \$300)	\$1,050			\$1,050
Professor Jones	City to City (2 days@\$50/day airfare \$800/hotel \$200)		\$1,100		\$1,100
Professor Ramirez	City to City (3 days@\$50/day airfare \$500/ hotel \$300)	\$950			\$950
Professor Lee	City to City (2 days@\$50/day airfare \$700/ hotel \$200)			\$1,000	\$1,000
5. Supplies & Materials					
Project-related books for library		\$1,000			\$1,000
Books for participants (selected titles) 10 sets @ \$200/set		\$2,000			\$2,000
6. Services Photocopying		\$100	\$50	\$50	\$200
Telephone		\$100	\$100	\$100	\$300
Digital and website support		\$3,550			\$3,550

7. Other Costs					
Participation stipends for faculty not	\$150/day x 3 faculty x				
employed at applicant institution	1 day	\$450			\$450
8. Total Direct Costs	Per Year	\$46,626	\$16,326	\$15,226	\$78,178
9. Total Indirect Costs	Per Year	\$10,724	\$3,755	\$3,502	\$17,981
Indirect Cost Calculation:	Fer Year	\$10,724	φ3,733	\$5,302	\$17,901
a. Rate: 23% of direct cost per year.					
b. Federal Agency: NSF					
c. Date of Agreement: 12/3/2013					
10. Total Project Costs					
(Direct and Indirect costs for entire					\$96,159
project)					
11 Project Funding					
a. Requested from NEH	Outright:				\$96,159
	Matching Funds:				\$0
	Total Requested from NEH:				\$96,159
	Applicant's				40
b. Cost Sharing	Contributions:				\$0
	Third Party Contributions:				\$0
	Project Income:				\$0
	Other Federal				
	Agencies:				\$0
	Total Cost Share:				\$0
12. Total Project Funding					\$96,159